



Volunteer Agreement

This agreement is intended to indicate the seriousness with which we treat our volunteers. The intention of this agreement is to assure you both of the deep appreciation of your service and to indicate our commitment to do the best we can to make your volunteer experience with Sightline a productive and rewarding one.

The Organisation

We, Sightline Vision (North West) Limited agree to accept the services of:

Name:

Commencing on:

And we hope to provide the following:

- Adequate information, training and support
- Satisfactory supervisory support
- Performance feedback
- Respect of the skills, dignity and individual needs of the volunteer
- Reasonable adjustments to meet any individual requirements.

- To be receptive to any comments from the volunteer regarding ways in which we might further develop the service.

The Volunteer

I agree to carry out my voluntary work and will try to:

- Perform my voluntary tasks to the very best of my abilities
- Adhere to the organisation’s policies and procedures
- Maintain the confidentiality of both the organisation and their clients, as set out in the confidentiality agreement.
- Adhere to the Equal Opportunities policy and, where appropriate, challenge discriminatory behaviours.
- Attend training sessions where possible, and provide notice of unavailability for any volunteer duties as soon as possible, to ensure that alternative arrangements can be made.
- Keep up to date with any and all information provided by Sightline about my role or the service as a whole

Signed by volunteer Date

On behalf of Sightline Date

This agreement is not legally binding and may be cancelled at any time by either party.

